



**HEADQUARTERS**  
CIVIL AIR PATROL NEW YORK WING  
UNITED STATES AIR FORCE AUXILIARY  
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WHITE PLAINS NY 10604-1218  
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21 July 2011

To: All unit commanders  
From: Ellen G. Hirsch, Lt Col, Personnel Officer  
Subject: CAPF 60, Emergency Notification Form

Please insure widest distribution to all unit commanders.

All members must supply an updated CAPF 60, Emergency Notification Form, to the project officer, safety officer or medical officer for all activities outside of regular unit meetings. This form may be supplied in advance of the activity or event or may be hand-carried on the day of the event. For multi-day activities, only one form is necessary per member.

If a CAPF 31 is requisite and completed with all required emergency notification information, this may be used in lieu of attaching an additional CAPF 60.

There are no exceptions to this requirement.

A handwritten signature in dark ink, appearing to read "Ellen G. Hirsch".

Ellen G. Hirsch  
Lt Col CAP  
Personnel Officer, NYWG